

POLICY DISSEMINATION

The Board of Education recognizes the need for widespread familiarity with district policies and regulations, but also recognizes the need to be environmentally conscious and reduce the amount of paper used by the District, and therefore directs the Superintendent of Schools to implement the following:

1. issue to each Board member, upon request, a complete policy manual in an appropriate binder;
2. ensure that personnel are familiar with Board policies and administrative regulations which affect them, directly or indirectly. The Board requires that the senior administrator at each Rochester City School District site sign and return a copy of exhibit 2450-E acknowledging that they are familiar with the policies available on the District's website; and
3. ensure that district policies are available to the public via the internet.

To the extent that a policy manual is distributed to anyone will, it remain the property of the Board and will be considered as "on loan" to anyone, or any organization, in whose possession they might be at any time. They are subject to recall at any time for updating.

A paper copy of the Board's policy manual will be considered a public record and will be open for inspection at the Board offices during regular office hours.

Note: Prior policy, Policy Manual, BFD, revised; Amended March 23, 2017 pursuant to Resolution No. 2016-17: 632.

POLICY DISSEMINATION EXHIBIT

POLICY DISSEMINATION ACKNOWLEDGMENT

On _____, 20____, I had the opportunity to review the Rochester City School Board's current policies and regulations on the District's website and ask questions regarding its contents. I understand that neither the policies, regulations, nor any parts thereof are a contract with me and may be changed at any time without notice to me. I agree to abide by the policies and regulations of the district, as they exist and as they may be changed at any time, to the best of my ability.

Date: _____

Employee

Date: _____

District Official

Note: Exhibit added; Exhibit modified March 23, 2017 pursuant to Resolution No. 2016-17: 632.